

BYLAWS  
OF THE  
TELLURIDE LIZARD HEADS  
(Revised 9-11-2018)

PREFACE

In accordance with the Articles of Incorporation of the Telluride Lizard Heads, a non-profit corporation, the officers and Board Members of the Telluride Lizard Heads hereby set forth these Bylaws as the official agreement by which we conduct the affairs of the Telluride Lizard Heads. This document is comprised of specific articles addressing the organization and operational guidelines and rules governing the Telluride Lizard Heads.

ARTICLE ONE

Definitions

As used in these Bylaws:

- A. "TLH" means Telluride Lizard Heads.
- B. "Director" means an individual who is or was director of TLH or an individual who, while a director of TLH, is or was serving at TLH's request as a director, officer, partner, trustee, employee, fiduciary or agent. "Director" includes, unless the context requires otherwise, the estate or personal representative of a director.
- C. "Majority" when used with the board of directors, means 51% or more of the current directors, not to include vacancies.
- D. "CAHA" means Colorado Amateur Hockey Association.

ARTICLE TWO

Name

Section 1. Name

This corporation is named Telluride Lizard Heads and is a member of CAHA, USA Hockey, the Continental Divide Youth Hockey League, the Rocky Mountain Youth Hockey League, the Mountain States Girls Hockey League, Rio Grande High School Hockey League, and select regional tournament travel teams.

## ARTICLE THREE

### Purpose

#### Section 1. Purpose

The purpose of this organization is to develop and promote amateur ice hockey in the greater Telluride, Colorado Region.

## ARTICLE FOUR

### Non-Profit

#### Section 1. Non-profit

The TLH is chartered as a non-profit corporation. The TLH shall not conduct any business for pecuniary profit. All goods and proceeds derived from sanctioned fund raising activities shall be surrendered to the TLH and not withheld for any other purpose apart from authorized functions.

## ARTICLE FIVE

### Members

#### Section 1. Membership

Members of TLH are the parents or guardians of youth players and adults who pay a fee for participation in TLH programs. The annual membership dues of members shall be determined by the Board of Directors. Members may include, at the Board's discretion, volunteer coaches, Ice Hockey Officials, sponsors, and individuals that contribute their time to youth hockey programs, who are members of USA Hockey and have complied with USA Hockey and CAHA screening policies; one parent/guardian of each player will register with CAHA/Avs Care program each season as well. If indicated. Members are subject to fines and/or suspensions for violations of USA Hockey, CAHA, or TLH Bylaws or Policies and Procedures. Members are nonvoting in matters of governance of TLH.

Annual Meeting: There will be an annual meeting of the members, it will be held as designated by the Board of Directors each year commencing with the year 2014, for the purpose of reporting on the financial status of the corporation and for the transaction of such other business as may come before the meeting.

NOTICE: Notice of the Annual Meeting shall be given a minimum of 15 days prior to the date of the meeting via TLH's website and e-mail to the members, said notice shall include the agenda for the meeting, meeting place and time.

Section 2. Eligibility

Members shall remain in good standing subject to adherence to the Bylaws, Rules and Regulations of USA Hockey and CAHA and decisions of the Board of Directors, subject to a 2/3 vote of the full board at any properly called or organized regular special meeting.

Section 3. Non Discrimination policy

With respect to all operations of the TLH, specifically including but not limited to the admission of members and the employment of coaches and administrative staff, the corporation shall have a non-discrimination policy. The corporation shall not discriminate against applicants for membership or employment on the basis of race, color gender or creed.

Section 4. Meetings

All normal business of TLH shall be conducted in open forum. Special meetings of the Board of Directors may be closed session at the discretion of the Board of Directors.

- A. Regular Meetings. Regular meetings of the Board of Directors shall be held at such times as shall be fixed by resolution of the board. Members of the Board of Directors shall be given no less than five (5) days notice.
- B. Special Meetings. Special meetings of the board may be called at any time by the President, or if the President is absent or unable to or refuses to act, by the Vice President or any four (4) members of the board. Members of the board of Directors shall be given at least two (2) days notice.
- C. Order of Business. The order of business at any meeting of the Board of Directors shall be determined by the presiding officer thereof.
- D. Notice of Meeting. Written, telephonic or electronic means may be used to provide notice of the time and place of all meetings of the Board of Directors. Such notice may be waived by any director at any time in writing or by personal appearance at the meeting called.
- E. Annual Meeting: There will be an annual meeting of the members, it will be held as designated by the Board of Directors each year commencing with the year 2014, for the purpose of reporting on the financial status of the corporation and for the transaction of such other business as may come before the meeting.
- F. NOTICE: Notice of the Annual Meeting shall be given a minimum of 15 days prior to the date of the meeting via TLH's website and e-mail to the members, said notice shall include the agenda for the meeting, meeting place and time.

Section 5. Quorum and Voting

A majority (51% or more) of the number of directors, not including vacancies, shall constitute a quorum for the transaction of business, and the acts of a majority of directors present at a meeting at which a quorum is present shall constitute the acts of the Board of Directors, if less than a quorum is present, a majority of those present may adjourn the meeting until a quorum is present.

Section 6. Compensation

Directors shall not be entitled to receive compensation from TLH, but may receive reimbursement for reasonable and necessary expenses as the Board of Directors may determine. Payment for gas will be by receipt only, all requests for reimbursement must be submitted in writing with appropriate documentation to support request.

Coaches and managers may be entitled to receive a stipend as determined by the TLH on an annual basis. A paid contract position thus named "Hockey Coordinator", has been created by the Board of Directors, as deemed necessary to meet the needs of skaters, safesport requirements, TOT Parks and Rec requirements and to insure appropriate coaching and supervision for all skaters. In addition, non parent coaches are entitled to reasonable and necessary travel expenses required to fulfill their coaching duties for said team. TLH will reimburse gas expenses as noted on receipts only; as well as reasonable accommodations and food expenses, no alcohol.

Part 1: No TLH officially registered coach shall solicit private lessons or work for profit with any skaters with whom they are directly coaching/instructing outside of said practice times.

Section 7. Rules and Regulations

7.1 TLH, an affiliate of USA Hockey and a member of CAHA shall abide and act in accordance with the articles of incorporation, bylaws, rules and regulations, playing rules and decisions of the Board of Directors of USA Hockey, CAHA, the Rocky Mountain Youth Hockey League, the Continental Divide Youth Hockey League, and the Mountain States Girls Hockey League. See Rules and Regulations supplement dated August 1, 2012.

7.2 As an affiliate of USA Hockey and a member of CAHA: all TLH member coaches, managers, board members and players shall be registered with USA hockey and CAHA. In addition all member coaches, the hockey coaching coordinator, managers and board members will register on line with CAHA each season and provide a confirmation copy of CAHA registration to the TLH Board and Telluride Parks and Recreation office to be kept on file. This will occur prior to being placed on any TLH youth hockey team roster.

7.3 As an affiliate of USA Hockey and a member of CAHA: all TLH teams shall be registered with USA Hockey and CAHA.

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ARTICLE SIX

Section 1.     Invalid Provision

The invalidity or unenforceability of any particular provision of these bylaws shall not affect the other provisions herein, and these bylaws shall be construed in all respects as if such invalid or unenforceable provision was omitted.

Section 2.     Governing Law

These bylaws shall be governed by the construed in accordance with the laws of the State of Colorado.

Section 3.     501 C-3 Status

TLH shall maintain its tax-exempt status under Section 501 C-3 of the Internal Revenue Code, and shall cooperate with USA Hockey and CAHA in the event that USA Hockey and CAHA deem it advisable for TLH to be included in a group exemption letter.

Section 4.     Financial Reports

Financial Reports and Due Assessments – TLH shall provide the Director of USA Hockey and the Secretary / Treasurer of CAHA an annual financial report of operation if requested. Members are provided copies of the financial report at the annual meeting, and may request them at any time. All dues and assessments by TLH shall be reasonable in relation to the programs it offers to its members.

Section 4.     Adoption or Amendment of Bylaws

All amendments to these bylaws shall require a majority vote of the Board of Directors in attendance at any regular or special meeting of the board called for that purpose where there is a quorum.

Section 5.     Publication of Bylaws

TLH shall annually distribute these bylaws to its members by the most economical means available. Acceptable means of publication shall include the posting of the document on the TLH internet website, by regular U.S. mail or by request from the TLH Secretary.

Section 6. Limitation of Liability of Directors and Officers

The private property of the directors and officers shall be exempt from execution, attachment or other encumbrance or liability for any debts or obligations of the TLH and do director or officer shall be personally liable or responsible for the debts or liabilities of the TLH. To the fullest extent permitted by the law, a director or officer of the TLH shall not be liable to the TLH or any of its members for monetary damages for action(s) taken as a director or officer, including but not limited to any damages for breach of fiduciary duty as a director or officer. Moreover, the TLH shall indemnify and hold harmless any officer or director against any and all liability and expense incurred as a result of, or in any way relating to, any individual's status or action (s) as a director or officer of the TLH. The TLH is authorized to obtain insurance to provide this indemnification.

## Rules and Regulations Supplement Adopted January 2, 2014

### Section 1. Player Fees & Refund Policies

The TLH Board and Telluride Parks & Recreation administrator sets Player fees. Fees are based on practice ice times, game times, referee costs, administration fee and equipment needs. Refunds are offered per written request for any skaters that are no longer interested in hockey, or who suffer an injury such that they can not complete the season. (pro-rated based on medical report and date of request; this is administered through the Telluride Parks and Recreation).

### Section 2. RESOLUTIONS OF DISPUTES, ARBITRATION AND SUSPENSIONS ( USA HOCKEY Bylaw 10)

It is the policy of TLH to implement and follow this USA Hockey Bylaw. A complete copy of this document can be found in its entirety in the USA Hockey, Inc. Annual Guide. All grievance requests must be submitted to the President and Treasure of the board in writing.

### Section 3. Conflict of Interest

TLH shall abide and act in accordance with the “Conflict of Interest” policy with USA Hockey and CAHA. All TLH board members will read and agree by signing the TLH Conflict of Interest document annually. (Section XVII, Conflict of Interest – CAHA RESTATED BYLAWS – adopted June 26, 2012, page 8)

### Section 4. Whistler Blower

TLH shall abide and act in accordance with the “Whistler Blower” policy with USA Hockey and CAHA. If a member or volunteer has knowledge of or a concern of illegal or dishonest fraudulent activity, the member or volunteer is to contact the TLH President and TLH Treasure who are responsible for investigation and coordinating corrective action. (Section XVI. Whistler Blower – CAHA RESTATED BYLAWS – adopted June 26, 2012, page 8)

### Section 5. Abuse Policy/Safesport

TLH shall abide and act in accordance with the USA Hockey Safesport program and CAHA Safesport program as adopted for the 2013/14 season. TLH shall follow the USA Hockey and CAHA policies/procedures as it relates to Safesport and TLH will implement a local program that raises the awareness of child abuse, provides training, and protects the players, coaches, and volunteers.

### Section 6. Player Financial Release/Transfer

TLH as per CAHA policy and procedure will not accept any player from any other association without the proper financial release form from the prior association. In addition TLH will provide a financial release form for any TLH player requesting such form for an association or team.

